

## English Skills for Career Success

3 Credits | Online Course | Tuition: \$300 | [Register](#)

In America, speaking more than one language is considered a major career asset. Additionally, your experience working as an Au Pair demonstrates to potential employers important qualities about you, including motivation, cultural fluency, and adaptability. This is an opportunity to develop and practice your English language skills while creating a resume and online professional profile.



### Course Description:

This is a career development course that provides detailed strategies for communicating your knowledge, skills, education and abilities to future employers. In this course, students will practice English writing and conversation skills by writing cover letters and resumes and practicing interviewing techniques. Students will practice nonverbal communication such as eye contact and posture. They will discover how to approach answering questions and staying on topic, as well as professional vocabulary relevant to the appropriate working environment.

### Meet Your Instructor

Lisa Pulitzer is an American writer, journalist and the author of more than 45 books. She will guide you through detailed strategies in the job interview process and will help you build your confidence and skills in the English language.



### Course Objectives:

The Au Pair will:

- Gain an understanding of the expectations of American employers
- Build a vocabulary of terms commonly used during the interview process
- Improve his/her spoken English, including fluency and pronunciation
- Create a well-written resume and online career profile
- Understand the importance of networking, letters of recommendation and interview follow-up

### Course Design:

The online course totals 36 hours and contains live online instruction (New York time) on Friday (5 to 9 p.m.), Saturday (9 a.m. to 6 p.m.) and Sunday (9 a.m. to 5 p.m.) as well as pre-coursework, teacher conferences, projects and homework. After successfully completing the online course, the Au Pair will receive a *Letter of Completion* and 3 college credits from the LIU School of Professional Studies as required under the J-1 Visa program.

Once you register for a class online at <https://webapps3.liu.edu/aupair> you will receive a confirmation email with instructions. Your instructor will email you a Zoom link and course materials at least one week prior to the course beginning.